

**SCOTT COUNTY SCHOOL BOARD  
MINUTES OF REGULAR MEETING THURSDAY, MARCH 8, 2018**

The Scott County School Board met for a regular meeting on Thursday, March 8, 2018, at the Scott County School Board Office in Gate City, Virginia, with the following members present:

William "Bill" R. Quillen, Jr., Chairman  
David M. Templeton, Vice Chairman  
Linda D. Gillenwater  
Gail L. McConnell  
Lon Stephen "Steve" Sallee, Jr.

**ABSENT:** Larry L. Horton

**OTHERS PRESENT:** John I. Ferguson, Superintendent; Jason Smith, Assistant Superintendent; K.C. Linkous, Clerk Of The Board/Human Resource Manager; Beverly Stidham, Deputy Clerk/Purchasing Agent; Kathy Musick, Virginia Professional Educators Representative; Robert Sallee, Maintenance Supervisor; Lisa Bevins, Scott County Education Association; Scot Fleming, Teacher; Travis Nickels, Principal, RCHS; Donna Rowlett, Teacher; Dawn Williams, Teacher; Mark Williams, Citizen; Lil Dupree, Imagination Library; Melissa Goins, Parent, R.J. Goins, Student RCHS; Dart Edwards, Volunteer Swim Coach RCHS; Cassandra Thacker, Parent.

**CALL TO ORDER/MOMENT OF SILENCE/PEDGE OF ALLEGIANCE:** Chairman Quillen called the meeting to order at 6:30 p.m. The audience observed a moment of silence and Ms. Gillenwater led in citing the *Pledge of Allegiance*.

**APPROVAL OF AGENDA:** Chairman Quillen stated that some items needed to be added to Superintendent's Report: (F) Maintenance Update; (G) Veterinary Building Project with Farm Bureau; (H) Budget Update (I) Approval of Replacement for District 3 of the Scott County Scholarship Committee.

On a motion by Mr. McConnell, seconded by Mr. Templeton, all members voting, aye, the Board approved the Agenda as amended.

**APPROVAL OF JANUARY 9, 2018 BOARD MEETNIG MINUTES:** On a motion by Mr. McConnell, seconded by Mr. Ms. Gillenwater, all members voting aye, the Board approved the January 9, 2018 Board Meeting Minutes as presented.

**APPROVAL OF FEBRUARY 6, 2018 REGULAR MEETING MINUTES AND PROPOSED BUDGET MEETING:** On a motion by Ms. Gillenwater, seconded by Mr. McConnell, all members voting aye, the Board approved the Tuesday, February 6, 2018 Regular Meeting Minutes and Proposed Budget Meeting as submitted.

**APPROVAL OF CLAIMS:** On a motion by Mr. Sallee, seconded by Ms. Gillenwater, all members voting aye, the Board approved claims as follows:

School Operating Fund invoices & payroll in the amount of \$876,487.58 as shown by warrants #8124087-8124390 (8124192, 8124209, 8124210, 8124350, 8124373 voided) & electronic payroll direct deposit in the amount of \$1,166,256.19 & electronic payroll tax deposits in the amount of \$487,047.62. Cafeteria Fund invoices & payroll in the amount of \$105,674.75 as shown by warrants #1018403-1018461 & electronic payroll direct deposit in the amount of \$36,401.59 & electronic payroll tax deposit in the amount of \$14,205.34. Head Start invoices & payroll totaling \$75,331.31 as shown by warrants #15354-15441.

**PRESENTATION BY LIL DUPREE FROM IMAGINATON LIBRARY:** Ms. Lil Dupree, Executive Director of AppCAA, addressed the Board for the annual Imagination Library donation.

On a motion by Mr. Templeton, seconded by Mr. Sallee, all members voting aye, the Board approved a donation of \$2,500 to the Imagination Library.

**RESOLUTION TO R J GOINS STATE SWIM MEET TOP TEN FINISHER:** Superintendent Ferguson presented R.J. Goins, sophomore at RCHS, with a resolution recognizing his accomplishments as VHSL State Swim Meet Top 10 Finisher and also Region D Swimmer of the Year.

Superintendent Ferguson also recognized Mr. Dart Edwards, volunteer swim coach for Rye Cove High School.

**RECOGNITION OF MS. DAWN WILLIAMS & MS. DONNA ROWLETT – SCIENCE TEACHERS:** The Board recognized Ms. Dawn Williams, Earth Science Teacher at Gate City High School and Ms. Donna Rowlett, Biology Teacher at Gate City Middle School for receiving the RISE (Recognition in Science Education) Award from the Virginia Association of Science Teachers.

**PUBLIC COMMENT:** Ms. Casandra Thacker addressed the Board concerning the Guidance Counselors at Gate City High School.

**SALARY, FRINGE BENEFITS & SCHOOL CALENDAR COMMITTEE PRESENTATION:** Dr. Travis Nickels, Principal RCHS & Mr. Scot Fleming, Teacher, presented the Salary/Fringe Benefit Committee Proposals and the 2018-2019 School Calendar.

The Board thanked the Salary/Fringe Benefits and Calendar committee for their recommendations, hard work and diligence for their considerations of the upcoming school year.

2017-2018

#### SALARY & FRINGE BENEFITS/SCHOOL CALENDAR COMMITTEE

Duffield Primary School  
Dungannon Intermediate School  
Fort Blackmore Primary School  
Gate City High School  
Gate City Middle School  
Hilton Elementary School  
Nickelsville Elementary School  
Rye Cove High School  
Rye Cove Intermediate School  
Scott County Career & Technical Center  
Shoemaker Elementary School  
Twin Springs High School  
Weber City Elementary School  
Yuma Elementary School  
Central Office Representative  
Principal Representative  
Support Staff Representative  
VPE Representative  
SCEA Representative  
School Board Member

Tiffany Scott  
Karen Hartsock  
Sherry Kilgore  
Rhea McConnell  
Scot Fleming  
Amy Hall  
David Gwinn  
Monica McClelland  
Rhonda Dorton  
Shawna Vermillion  
Karianne Counts  
Joey Shipley  
Kim Wilson  
Amy Wallace  
Jason Smith  
Travis Nickels  
Gary Adams  
Rhonda Kilgore  
Lisa Bevins  
Linda Gillenwater

#### SALARY/FRINGE BENEFITS COMMITTEE PROPOSAL FOR THE 2018-2019 SCHOOL YEAR

1. The committee recommends funding a step increase for all eligible employees and a 3% salary increase, based on actual salary, for all employees.
2. The committee recommends continuing (a) to maintain health insurance premiums for employees at the lowest possible rates without a reduction in benefits, (b) to offer the sick leave bank to eligible employees, (c) to provide duty-free lunch for elementary teachers, and (d) to issue employee contracts as early as possible before the end of the 2017-2018 school year.
3. The committee recommends increasing the salary Step 29 to \$60,000.
4. The committee recommends funds to be budgeted to support appropriate staff development for licensure renewal.
5. The committee recommends increasing the Masters' degree pay to \$2,277 and Doctorate degree pay to \$3,000

6. The committee recommends developing a policy to donate sick leave days to employees that need them.

**APPROVAL OF SCHOOL CALENDAR FOR 2018-2019:** On a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the 2018-2019 School Calendar as presented. (Appendix D)

**APPROVAL OF SECOND SEMESTER SCHOOL ALLOCATIONS FOR 2017-2018:** On a motion by Mr. Sallee, seconded by Mr. McConnell, all members voting aye, the Board approved the Second Semester School allocations for 2017-2018 as presented.

**2017-2018  
2<sup>nd</sup> SEMESTER –MARCH 6, 2018**

SCHOOL	COPIERS			CUSTODIAL	TOTAL
DPS	\$3,145.00			\$7,500.00	\$10,645.00
DIS	\$2,000.00			\$2,000.00	\$4,000.00
FBPS	\$2,000.00			\$2,000.00	\$4,000.00
HES	\$2,000.00			\$3,000.00	\$5,000.00
NES	\$2,200.00			\$5,000.00	\$7,200.00
RCI	\$2,000.00			\$3,000.00	\$5,000.00
SES	\$4,625.00			\$10,000.00	\$14,625.00
WCES	\$2,750.00			\$6,000.00	\$8,750.00
YES	\$2,000.00			\$3,750.00	\$5,750.00
GCMS	\$4,400.00			\$10,000.00	\$14,400.00
GCHS	\$4,150.00			\$9,500.00	\$13,650.00
FSHS	\$2,275.00			\$6,000.00	\$8,275.00
RCHS	\$2,670.00			\$7,000.00	\$9,670.00
SCCTC	\$2,000.00	\$15,000.00		\$3,500.00	\$20,500.00
<b>TOTAL</b>	<b>\$38,215.00</b>	<b>\$15,000.00</b>		<b>\$78,250.00</b>	<b>\$131,465.00</b>

**APPROVAL OF HEAD START FINAL FINANCIAL BREAKDOWN FOR DECEMBER, 2017:** On a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the Head Start Final Financial breakdown for December, 2017 as follows:

Expenses: \$240,811.21  
Inkind: \$ 52,507.11

**APPROVAL OF HEAD START FINANCIAL BREAKDOWN FOR JANUARY, 2018:** On a motion by Mr. McConnell, seconded by Mr. Templeton, all members voting aye, the Board approved the Head Start Financial Breakdown for January, 2018 as follows:

Expenses: \$93,987.17  
Inkind: \$36,925.85

**APPROVAL OF EARLY HEAD START FINANCIAL BREAKDOWN FOR JANUARY, 2018:** On a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the Early Head Start Financial Breakdown for January, 2018 as follows:

Expenses: \$25,731.23  
Inkind: \$15,874.80

**APPROVAL OF EXTENSION OF DAIRY BID FOR 2018-2019 SCHOOL YEAR:** On a motion by Mr. Templeton, seconded by Mr. McConnell, all members voting aye, the Board approved extending the Dairy Bid with Borden Dairy Company for the 2018-2019 school year.

**MAINTENANCE UPDATE:** Robert Sallee, Maintenance Supervisor, updated the Board on some major maintenance projects: (1) Twin Springs High School Water Treatment Plant – Mr. Sallee stated that the low bid for this project came in at \$71,520. (2) Nickelsville Elementary Gym – Mr. Sallee explained that a water line busted and flooded part of the gym floor and that insurance funds, after claim was filed, came in at \$66,000. He also stated that he is seeking bids for both, replacing the entire floor and

replacing just the floor that was damaged. (3) Rye Cove High School Roofing Project – Mr. Sallee explained that the entire 2<sup>nd</sup> floor roof will be replaced and that bids are due in on March 27, 2018.

Mr. Robert Sallee also handed out a list of about 48 maintenance projects for Spring/Summer, 2018.

**VETERINARY SCIENCE BUILDING PROJECT WITH FARM BUREAU:** Superintendent Ferguson stated that Farm Bureau has purchased the necessary materials to construct a post steel 30 x 40 building to help the veterinary science class at the Career & Tech Center. This building will give students hands on experience with farm animals. Superintendent Ferguson thanked the Farm Bureau President, William Johnson and Vice President, Larry Huff and the rest of the Board of Directors, for donating the supplies for this project.

**BUDGET UPDATE:** Superintendent Ferguson read an update on the budget from Mr. Tom Smith, Virginia Association of School Superintendents Legislative Liason, which stated “they just announced on the House floor that there will NOT be a State Budget by the end of the Session (March 10, 2018) and it is unclear what will be the next step.

**APPROVAL OF REPLACEMENT OF DISTRICT 3 MEMBER OF THE SCOTT COUNTY SCHOLARSHIP COMMITTEE:** Superintendent Ferguson recommended Ms. LaMerle Francisco to serve as District 3 member of the Scott County Scholarship Committee as the previous member resigned due to health reasons.

On a motion by Ms. Gillenwater, seconded by Mr. McConnell, all members voting aye, the Board approved Ms. LaMerle Francisco as District 3 Scholarship Committee Member.

**CLOSED MEETING:** Mr. Templeton made a motion to enter into closed meeting at 7:33 p.m. to discuss teachers, coaches, bus drivers, maintenance staff and cafeteria staff, as provided in Section 2.2-3711 A (1) of the *Code of Virginia*, as amended, motion was seconded by Mr. McConnell, all members voting aye.

**RETURN FROM CLOSED MEETING:** All members returned from closed meeting at 9:20 p.m. and on a motion by Mr. Templeton, seconded by Mr. McConnell, the Board returned to regular session and Mr. Templeton cited the following certification of the closed meeting:

**CERTIFICATION OF CLOSED MEETING**

*WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and*

*WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;*

*NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.*

**ROLL CALL VOTE**

*Ayes: Linda Gillenwater, Gail McConnell, Bill Quillen, Steve Sallee, David Templeton*

*Nays: None*

*ABSENT DURING VOTE: None*

*ABSENT DURING MEETING: None*

**RESIGNATION:** On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Mr. Templeton, seconded by Mr. Sallee, all members voting aye, the Board approved the resignation request of Ms. Judy Spears, School Nutrition Worker, effective March 5, 2018.

**EMPLOYMENT:** On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Mr. McConnell, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Mr. Brad Taylor, head boys track coach, RCHS, effective February 9, 2018.

On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the employment of Mr. Michael Vermillion, substitute bus driver, effective February 23, 2018.

On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Ms. Gillenwater, seconded by Mr. Templeton, all members voting aye, the Board approved the employment of Mr. Christopher Mann, non-stipend baseball coach, GCHS, effective March 6, 2018.

On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Mr. Templeton, seconded by Mr. Sallee, all members voting aye, the Board approved the employment of Mr. Jason Jenkins, non-stipend baseball coach, GCHS, effective March 6, 2018.

On the recommendation of Mr. Jason Smith, Assistant Superintendent and on a motion by Mr. Templeton, seconded by Ms. Gillenwater, all members voting aye, the Board approved the employment of Mr. John Dalton Ferguson, non-stipend boys tennis coach, GCHS, effective March 6, 2018.

**DISCUSSION CONCERNING NON-RENEWAL OF CONTRACTS FOR NON-TENURED TEACHERS AND CLASSIFIED EMPLOYEES:** Superintendent Ferguson explained to the Board that April of each year he presents the list of Non-Tenured Teachers and Classified employees for the recommendation of non-renewal of contracts. He explained that we don't want to see anyone lose their jobs, but that this is standard procedure according to the *Virginia Code*.

**BOARD MEMBER COMMENTS:** Mr. Templeton thanked the following schools for the gifts and meals during School Board Appreciation: Nickelsville Elementary, Weber City Elementary, Twin Springs High School, Gate City Middle and High School.

**ADJOURNMENT:** There being no further business the Board adjourned at 9:25 p.m.

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William "Bill" R. Quillen, Jr., Chairman

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K.C. Linkous, Clerk

## **APPENDIX D**

### **2018-2019 SCHOOL CALENDAR**

# SCOTT COUNTY PUBLIC SCHOOLS SCHOOL CALENDAR 2018-2019

JULY 2018

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST 2018

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER 2018

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER 2018

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	(15)	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER 2018

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER 2018

S	M	T	W	T	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST 6-7, 13-14 PRESERVICE

AUGUST 15 SCHOOL BEGINS FOR STUDENTS

SEPTEMBER 3 LABOR DAY-SCHOOLS CLOSED

OCTOBER 15 FIRST NINE WEEKS ENDS  
TEACHER WORKDAY 3:30-6:30 P.M.

NOVEMBER 6 ELECTION DAY-SCHOOLS CLOSED

NOVEMBER 20 1PM DISMISSAL

NOVEMBER 21-23 THANKSGIVING BREAK-  
SCHOOLS CLOSED

DECEMBER 20 FIRST SEMESTER ENDS  
1PM DISMISSAL

DECEMBER 21 - JANUARY 3 WINTER BREAK-SCHOOLS CLOSED

JANUARY 3 TEACHER WORKDAY-  
SCHOOLS CLOSED

JANUARY 4 SECOND SEMESTER BEGINS

MARCH 7 TEACHER WORKDAY 3:30-6:30 P.M.

MARCH 8 THIRD NINE WEEKS ENDS

APRIL 1-5 SPRING BREAK-SCHOOLS CLOSED

APRIL 19 GOOD FRIDAY-SCHOOLS CLOSED

MAY 22 SECOND SEMESTER ENDS  
1 PM DISMISSAL

MAY 23-24 TEACHER WORKDAYS

MAY 27 MEMORIAL DAY-SCHOOLS CLOSED

## MAKE-UP DAYS

# DAYS	MAKE-UP DAY	# DAYS	MAKE-UP DAY
1	MAY 23	10	JUNE 6
2	MAY 24	11	JUNE 7
3	MAY 28	12	MAY 27
4	MAY 29	13	APRIL 1
5	MAY 30	14	APRIL 2
6	MAY 31	15	APRIL 3
7	JUNE 3	16	JUNE 10
8	JUNE 4	17	JUNE 11
9	JUNE 5	18	JUNE 12

## SYMBOL

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## EXPLANATION

SCHOOLS CLOSED  
SEMESTER BEGINS  
SEMESTER ENDS  
END OF NINE WEEKS  
TEACHER WORKDAY

## MONTH

AUGUST  
SEPTEMBER  
OCTOBER  
NOVEMBER  
DECEMBER  
JANUARY  
FEBRUARY  
MARCH  
APRIL  
MAY  
FIRST SEMESTER  
SECOND SEMESTER

## DAYS

13  
19  
23  
18  
14  
20  
20  
21  
16  
16  
87 DAYS  
93 DAYS

JANUARY 2019

S	M	T	W	T	F	S
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20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY 2019

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24	25	26	27	28		

MARCH 2019

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24	25	26	27	28	29	30
31						

APRIL 2019

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28	29	30				

MAY 2019

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26	27	28	29	30	31	

JUNE 2019

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